

# Send a message to a user

Follow this procedure to send a message to the user of your choice.

 Difficulty Easy

 Duration 5 minute(s)

## Contents

Prerequisites tutorials

Step 1 - Access the user's profile

Step 2 - Send the message

Comments

## Prerequisites tutorials

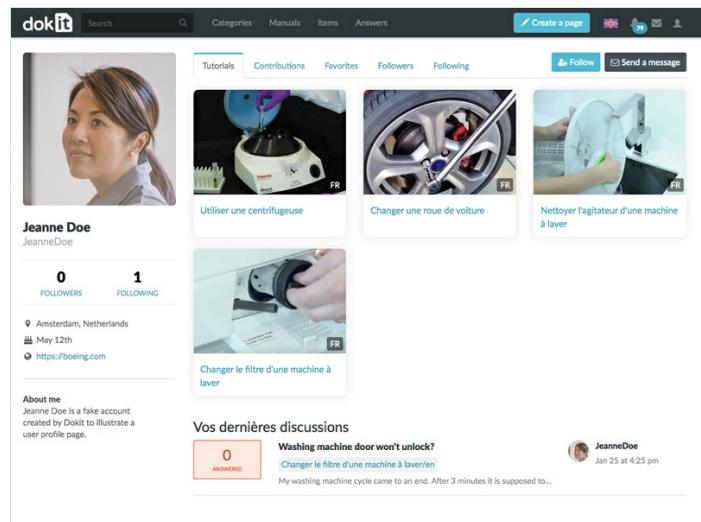
 Se connecter et se déconnecter

## Step 1 - Access the user's profile

Select a tutorial from the main menu.

Then click on the name of the author(s) of the tutorial to access their user profile.

Once on the user's profile page, click on **Send a message**.



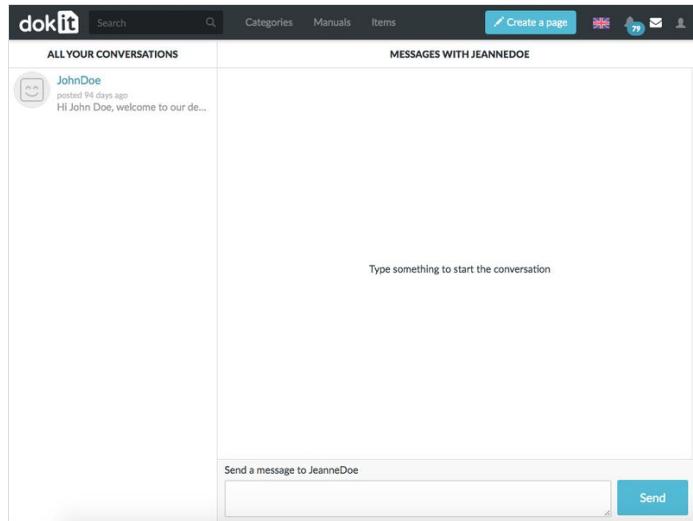
The screenshot shows the user profile page for 'Jeanne Doe'. At the top, there is a navigation bar with links for 'Tutorials', 'Contributions', 'Favorites', 'Followers', 'Following', 'Create a page', and language and user icons. Below the navigation bar, there is a profile picture of a woman, her name 'Jeanne Doe', and her location 'Amsterdam, Netherlands'. It also shows she has 0 followers and 1 following. There is a link to her website 'https://boeing.com'. Below this, there is a section titled 'About me' with a note that she is a fake account created by Dokit. A 'Send a message' button is located at the top right of the profile page.

## Step 2 - Send the message

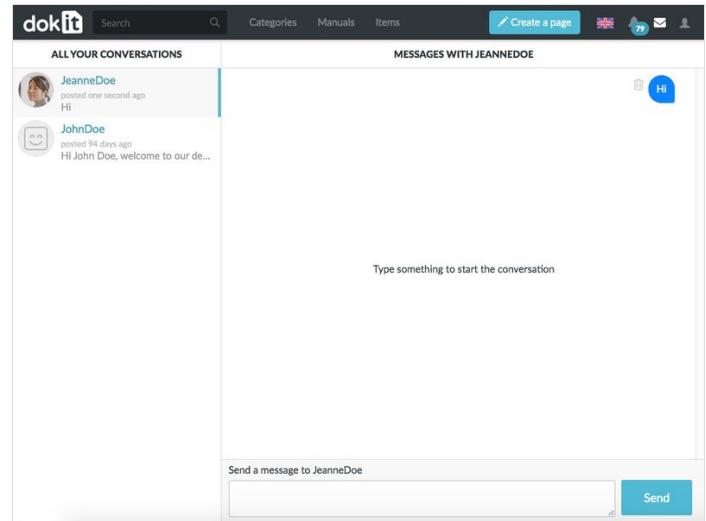
To write a message, click in the text box entitled **Send a new message to** (located at the bottom of the page).

Once the message has been written, click on **Send**.

 You can also view all of your previous conversations in the All Your Conversations tab, located on the left side of the message writing page.



The screenshot shows the 'dokIt' interface with the 'ALL YOUR CONVERSATIONS' tab selected. On the right, under 'MESSAGES WITH JEANNEDOE', there is a message from 'JohnDoe' posted 94 days ago: 'Hi John Doe, welcome to our de...'. A text input field at the bottom says 'Send a message to JeanneDoe' with a 'Send' button.



The screenshot shows the 'dokIt' interface with the 'MESSAGES WITH JEANNEDOE' tab selected. On the left, under 'ALL YOUR CONVERSATIONS', there is a message from 'JeanneDoe' posted one second ago: 'Hi'. A text input field at the bottom says 'Send a message to JeanneDoe' with a 'Send' button.